



The Official Schools of



## LONE STAR DANCE ACADEMIES HANDBOOK

The goal of the Lone Star Dance Academies is to awaken and magnify the urge that we all share to perform, providing unique and energetic classes for everyone regardless of age, race, gender, national origin, religion or sexual orientation that enjoys dance and receiving the attention each one needs to excel from a patient, committed and devoted faculty of professionals.

Our Academies seek to create a challenging learning environment that encourages high expectations for success through development-appropriate instruction that allows for different learning styles. Our Academy promotes a safe, caring and supportive environment. Each student's self-esteem is fostered by positive relationships with students and staff. We strive to have our parents, teachers and community members actively involved in our students' learning.

**The Lone Star Dance Academies (LSDA) which are currently located in Amarillo, Borger, Dalhart, Dumas, Hereford, Panhandle and Plainview, are under the supervision and direction of Lone Star Ballet, Inc.**

### MISSION STATEMENT

The mission of the Lone Star Ballet, Inc. is to produce and promote the art of dance; and contribute to the education, culture and entertainment of the people of the Texas Panhandle and the surrounding states.

### The PHILOSOPHICAL STATEMENT OF LONE STAR DANCE ACADEMY

The Lone Star Dance Academy is dedicated to artistic excellence and integrity to elevate the human spirit through all forms of dance.

### WELCOME ~

*The world of the stage is truly magical. We know that together we can make a positive difference in students that enroll in our Academies. Whether or not a professional dance career is the goal, students can attain great benefits as well as great pleasure from quality training. We provide all students with the highest education offered in an enjoyable, entertaining manner. We are committed to have all of our students leave the academy with a love and appreciation for the art as well as develop a sense of self-worth and accomplishment.*

*We truly believe in nurturing an environment of positive reinforcement and loving discipline in our classes, which we feel is necessary for the progress and growth of any student; child or adult. Our classes are developmentally age appropriate and build over time in a progressive way. Our classes also give children the proper time to use their own process of imagination and expression. This is all accomplished in an atmosphere that totally caters to children developmentally.*

*We encourage and expect our dancers to diversify their experiences by providing many alternative disciplines aside from the all-important ballet class. Please also enjoy our modern, tap, jazz, and many other classes. The Lone Star Dance Academy is dedicated to artistic excellence, authentic service and integrity in a place of respect and enjoyment. Expect Magic.*

- LSB/LSDA Staff

**LONE STAR DANCE ACADEMY VISION:** The Lone Star Dance Academy's vision is to engage all students and provide them with a dance education that:

- ❖ Is designed to take students from their very first steps through a comprehensive curriculum of classical ballet, formal jazz, contemporary/modern dance, tap and related studies.
- ❖ Fully prepares dancers for professional dance companies and/or continued studies in institutions for higher learning.
- ❖ Provides quality training for those who choose not to become career dancers, but will gain the poise, confidence, discipline, and fundamental life skills inherent in the structured study of dance.
- ❖ Emphasizes a strong foundation focusing on proper placement, technical precision, musicality, and artistic confidence.
- ❖ Promotes a safe, caring, and supportive environment based on trust and respect.
- ❖ Shares the instructor's passion for dance with students in a way that inspires each of them to pursue their own passions and goals.

### **ACADEMY POLICIES / CODE OF CONDUCT ~ General Information**

Any concerns throughout the year must be addressed by appointment to the Artistic/Academy Director. Any 'rumors' or damaging comments made by dancers or family members about other parents, dancers, instructors, or the LSB performances in general may result in the student's immediate removal from the applicable function or performance (with no refunds). This would also include disrespectful behavior and actions that may be detrimental to LSB or LSDA, in and out of the Academy.

- 1. Students are expected to behave respectfully and courteously at all times toward LSB/LSDA faculty and staff, as well as each other. Parents are not permitted to reprimand other students of the Academy.**
2. Students and their families must show respect for the property of others and for the facilities. All students are expected to help keep the studios and the grounds clean by putting trash in the proper waste cans.
3. LSDA has a zero tolerance for theft, harassment, bullying, or vandalism to property – whether personal or otherwise will not be tolerated.
4. LSDA is an alcohol, tobacco, and drug free environment. Use of such substances will not be tolerated at the LSDA facility or any other facility associated with LSDA or Lone Star Ballet.
5. No student is allowed to dictate placement at the barre, order of class exercises, choice of music, or attire under any circumstances.
6. Every LSDA student is to be welcoming and friendly to new students, guest artists and others who visit our facility.
- 7. Cell phones may not be brought into the studio. Cell phones must be left with personal belongings and should be set on silent or vibrate. No one may leave class to check a cell phone.**
8. No one may video tape or photograph activities at the academy or any performance without prior permission from the Artistic/Academy Director. **Studio time for photos for outside activities must be reserved through the Artistic/Academy Director in advance.**
9. Appropriate street attire must be worn over dance clothes while coming to and going from the LSDA/LSB building and any other facility associated with LSDA or LSB.
- 10. Students must follow dress code for all classes and rehearsals. STUDENTS MAY BE ASKED TO SIT OUT OF CLASS IF NOT IN DRESS CODE. THIS REASON IS ALSO A SAFETY CONCERN.**
11. LSDA is not responsible for lost, stolen, or damaged items. Students are strongly discouraged from bringing valuables to class or LSDA/LSB events.
12. Older students are allowed to use the cubbies in the green room area and the cubbies next to studio three. Smaller age students especially those students enrolled in a combo class are to take their belongings with them inside dance studio.
13. Students should not wear heavy perfumes or other strong body fragrances to class or rehearsal. DO wear deodorant. All students must practice good hygiene.
14. If glasses are worn, please have them secure. Please be aware that glasses may not be worn on stage.
15. Please DO NOT wear your dance shoes outdoors. Please change at the Academy as street grime ruins the marley flooring in the studios and ruins the shoes.

16. All students must supply their own tape, scissors, band-aids, etc. The Academy has an emergency first-aid kit; however, we can not supply these contents for use on a daily basis to students.
17. Limited amount of jewelry should be worn for safety. No jewelry should be worn for partnering and performances.
18. **No food, drink, or gum is permitted in the actual dance studios or performance spaces.** Capped water bottles are allowed in satellite studios.
19. In case of an emergency and a student must be taken from the class, please ask the front desk staff to visit with the instructor or knock on the studio door and visit with the instructor. Thank you for your courtesy on this matter. We try to keep a calm and focused atmosphere for all students in class.
20. Proper dance instruction generally includes physical contact between instructor and student for purposes of addressing proper alignment, body position, etc. Parents or students with concerns regarding this matter should discuss those concerns with the Artistic Director prior to the start of classes. Any concerns over inappropriate physical contact should be immediately reported to the Artistic Director.
21. **(Amarillo Academy) Please remember this is a business. Congregating in front area is prohibited. Parents may wait in the hallways, green room or open area by studio three. Please be respectful of the furniture (keep feet on the floor and do not sit on arms). NO FOOD OR DRINK IN FRONT AREA.**

*Thank you for reading and adhering to our policies. Please know that as well as excellent instruction, the safety of our students is extremely important to us.*

## REGISTRATION

- Registration occurs separately for the Academy year and Summer Programs. Registration forms can be obtained from each Academy and the website under Forms. **Registration is on-going until March 2 for new students.**
- To register, a completed registration form with an annual, **non-refundable** \$30 registration fee and tuition for the first month must be received for each student by the first day of classes. (Please print)
- Advising and placement will be done by the Artistic/Academy Director for all students to determine the class level that will most benefit the student. Students are placed according to their technical proficiency, strength, and individual potential. Placement is based solely on ability, not necessarily age.
- Lone Star Dance Academy has the right to refuse or deny services when appropriate.
- Please see attendance policies with regards to adding additional classes and dropped registration.

## CLASS TUITION

### **AUTOMATIC DRAFTS ARE HIGHLY RECOMMENDED**

Tuition is paid monthly and not per class. Tuition is based on the number of classes the student is enrolled in for the nine-month term.

#### **There are three payment options:**

1. **Monthly** – tuition is due on the 1<sup>st</sup> of each month, payment is late after the 10<sup>th</sup> of the month and a late fee of \$15 is assessed on the account after the 15<sup>th</sup> of that month.
2. **Quarterly** – tuition is due the 1<sup>st</sup> of the month of September, December, and March. Payment is late after the 10<sup>th</sup> of said months and a late fee of \$15 is assessed to the account after the 15<sup>th</sup> of the month. A 5% discount is given for tuition paid by the quarterly system.
3. **Total in Full** – Full nine-month tuition is paid at the beginning of the session. A 10% discount is assessed for tuition paid in full.

LSDA accepts cash, checks, and credit cards. For your convenience, we have established **automatic draft** for your payments each month or each quarter per your payment choice. Please ask the front desk for a Draft Authorization / Credit Card Form. Tuition paid by cash should be submitted in the provided LSDA envelope with all information requested. Envelopes are located next to tuition box. Tuition payments in the Satellite Academies are to be given to the instructor or placed in the tuition box provided in each academy location. **Students will not be allowed to attend class if unresolved past due accounts extending more than two (2) consecutive months have occurred.** Students may return to class once payment arrangements have been made with our Financial Administrator, Elaine Seaton. Families with two (2) or more dancers enrolled will receive a 10% discount. Discount does not apply to any scholarship recipients.

<b>CLASS TUITION PER MONTH:</b>	
1 Class/Week	\$ 60
2 Classes/Week	\$ 80
3 Classes/Week	\$ 90
4 Classes/Week	\$ 120
5 Classes/Week	\$ 145
Unlimited	\$ 170

## ACADEMY FEES

- **A Registration fee of \$30 per student is due upon registration and is non-refundable.**
- For students participating in Academy Unleashed, the registration fee will serve as a credit to the student's account toward paying for their Academy Unleashed production costume(s).
- Academy Unleashed Production costume(s) balance(s) must be paid in full by **December 20**
- **A \$25 Academy Unleashed Production fee is due per family by March 2**
- Payment plan for Academy Unleashed Production costume(s) is available.

## SCHOLARSHIPS

A LIMITED amount of financial aid in scholarships is available and awarded annually to qualified students. This financial aid is provided on a case-by-case basis of financial need as well as merit. All students interested in seeking financial aid awards must submit the required application form and financial information in order to be eligible. In order to maintain any scholarship award, recipients are expected to maintain excellent attendance in classes and participate in rehearsals and performances as requested, act as model students, maintain a good academic standing, adhere to Lone Star Ballet and Lone Star Dance Academy policies, and will be required to assist in work-study projects. Applications are due **October 1** and you will be notified of any award in writing from the Scholarship Committee.

## ATTENDANCE POLICIES

- Regular attendance is mandatory and critical to the progress and development of each student.
- Students must arrive early in order to stretch before class and be ON TIME in order to alleviate possible injury. Dancers arriving late to class disrupt the instruction process and may be asked to observe rather than participate in class or rehearsal at the instructor or choreographers discretion.
- All absences should be reported in advance, if possible, by contacting the front desk. They will notify the instructor.
- Students who miss three consecutive classes, excused or unexcused, may be subject to being dropped from the class or placed in a lower level class. Those students are still responsible for the tuition up to the date of drop.
- Missed classes are non-refundable. Tuition is paid by the month and NOT by the class.
- Missed classes may be made up at the student's level with prior arrangements made with Artistic Director.
- If a class is cancelled by the LSDA office, you will be contacted by phone, Facebook, and/or e-mail. The Academy makes every effort to make classes up as soon as possible. Please keep in mind a cancelled class is not guaranteed to be made up.
- Students who are injured should observe class or rehearsal and give written permission from his/her physician in order to continue classes.
- Students who are ill should be resting at home and are not permitted to attend or observe class or rehearsal.
- Please make all doctor appointments, so they will not interfere with classes or rehearsals.
- **Parent must submit a letter of notice or email of withdrawal to the Artistic/Academy Director or front desk office staff if you decide to leave the academy. You will be charged contracted tuition fees until proper notification is received!!!!**
- Any class changes; i.e., adds, drops or moves, must be made through the office staff. **This must be done by December 20.**

## ANNOUNCEMENTS

E-mail addresses are paramount to our communications and we strongly request e-mail addresses be provided and updated. Announcements are made by email and are distributed on bulletin boards throughout the academies. It is your responsibility as a parent or guardian to check for pertinent news or information.

## ARRIVING AND DEPARTING FROM THE STUDIO

Students should be dropped off 15 minutes prior to class and **picked up immediately after class.** **We reserve the right to charge a fee for any student left at our studio more than 15 minutes after a class is dismissed, unless prior arrangements have been made with LSB staff.** If an emergency arises, and you are not able to pick-up your child within the allotted time, please call our office and explain your situation. Students under the driving age must be picked up by their parents coming into the building to get them. The safety of our students is very important to us. All students should dress appropriately when arriving and departing the Academy or any performance space. Dancewear or dance shoes are not appropriate street attire. Students must wear street clothing over their leotards and tights when arriving and departing. **No exceptions.**

## LOST AND FOUND

Our administration and instructors are careful to collect lost and found items after each class. Please look through the lost and found on a monthly basis for your child's possible belongings. Unclaimed items will be discarded every few months from our facilities.

## CLASS OBSERVATIONS

Visitors are allowed in the studios WITH prior permission from the Artistic/Academy Director and/or the instructor, or during parent observation times. Parent observation days are scheduled by the Artistic Director for the sole purpose of watching your dancer's progress. Parents in the Amarillo Academy may view classes when the observation windows are opened by the Artistic Director and/or the instructors. Satellite Academies must be limited to two (2) visitors per dancer due to available studio space. All children viewing must be controlled and not allowed to run around the studio for their safety and the dancer's safety. Observations are limited so the dancer can fully focus on the learning process of the class. Visitation for parents/visitors is scheduled so the viewing party can fully recognize the progress made by the student.

## PARKING

Please observe designated parking spaces and drive patterns in all LSDA parking lots; park in provided parking spaces only. Please respect all Academy neighbors and property – especially in our Satellite Academies where the parking is limited. **Absolutely NO parking in the drive-through area of the Amarillo Academy. If you arrive early, please park your car. Do not sit and wait in front loading and unloading only zone. Please observe parking lot entrance and exit signs.**

## WEATHER CANCELLATIONS

**If inclement weather demands an Academy to close, a notification of cancellations will be through email and the official LSB Facebook page. LSDA will attempt to reschedule cancelled classes as soon as possible. Rescheduling will be based on studio space and instructor availability. Please keep in mind a cancelled class is not guaranteed to be made up.**

## CONTACTING A STUDENT AT THE ACADEMY

To contact a student during class, please call your Academy phone number. We will not interrupt class except in the case of an emergency. Cell phones are not allowed in the studios. The student may check their cell phones **ONLY** between classes and should not be late to class or leave in the middle of class without permission of instructor.

## DANCE 411 PARENT MEETINGS

**Informative parent meetings will be held twice a year once in the fall and once in the spring to bring parents up to date on scheduled activities and events. These meetings are held at each Academy. Notifications of these meetings will be e-mailed and a handout will be passed out in class prior to meetings.**

## DRESS CODE FOR DANCE CLASSES AND REHEARSALS

**IMPORTANT! STUDENTS NOT ADHERING TO THE DRESS CODE MAY BE ASKED TO SIT OUT OF CLASS. THIS IS ALSO A SAFETY REASON. LSB/LSDA FOLLOWS A PROFESSIONAL DANCE ETIQUETTE.**

All students should come prepared with appropriate attire and supplies in their dance bag. **All clothing and shoes should be marked with the student's name. No holes in leotards or tights. ABSOLUTELY NO sweat pants, pajama pants or house shoes allowed. No ball caps unless otherwise permitted by instructor.**

**ATTIRE: Girls:** Any solid color leotard for all classes. Preferably, no spaghetti strap leotards. Short skirts are optional in ballet. Footed pink tights to be worn under the leotard, not on the outside for all ballet classes (all ages and levels). Feet must be covered in shoes, tights are to be worn inside shoes not rolled up on legs. Pink or black footless or convertible tights for Modern classes. Jazz pants may be worn for jazz classes. No underwear is to be worn underneath tights and bra straps may not show.

**Boys:** Solid color t-shirt with no logos or writing on shirt. Black tights or black/navy knee length shorts. Jazz pants may be worn for jazz classes. A dance belt (athletic supporter) is required for young gentlemen at all times.

**HAIR: Girls:** Hair should be in a neat bun, pinned and netted. Hair is to be away from the face, and off the back of the neck for ballet class. **No bangs OR LOOSE HAIR!** All other classes, hair may be in a ponytail but there should be **NO** hair hanging in the face or in the eyes. Long Pony tails should be secured. **NO** half headbands that could potentially fly off.

**Boys:** Hair should be neat and off the face. Long hair in the face is not permitted and instructors have the right to ask for hair to be secure.

**DANCE SHOE REQUIREMENTS:** Bloch, Capezio or Leo Brand

<b>Ballet</b>	Pink leather ballet shoes for girls, black or flesh leather ballet shoes for boys. <b>No socks or half socks (instead of shoes).</b> Pointe shoes must be approved by the Artistic Director.
<b>Modern</b>	Barefoot. <b>No socks or half socks (instead of shoes).</b>
<b>Tap</b>	Solid black oxford tap shoes.
<b>Jazz</b>	Solid black slip-on jazz shoes.
<b>Hip Hop</b>	Clean tennis shoes purchased only for this class, or jazz sneakers

**NO PREVIOUS DANCE RECITAL COSTUMES OR BIG NET TUTUS ARE TO BE WORN TO CLASS.**

### **ACADEMY UNLEASHED PRODUCTION, LSDA'S SPRING DANCE PERFORMANCE**

Every student enrolled at LSDA will perform in a yearly end of season performance, Academy Unleashed. LSDA Academy Unleashed productions are open to the public. This gives friends and family the chance to see the students' progress in a more formal setting with professional costumes and lighting. These performances will be held at the Globe-News Center for the Performing Arts with the exception of our Dalhart Academy location. A performance handbook will be given to each parent at the Dance 411 Spring Meeting. We strongly encourage participation in this performance as a fun, valuable part of the dance education process. **YOU MUST NOTIFY VICKI MCLEAN, ARTISTIC/ACADEMY DIRECTOR IF YOU ARE NOT PARTICIPATING IN THE PERFORMANCE UPON REGISTERING FOR THE CLASS. You must be enrolled by December 20 in order to participate in Academy Unleashed.**

### **ACADEMY UNLEASHED COSTUMES**

Costume Director, Elaine Seaton and her staff will measure and fit costumes for the *Academy Unleashed* performances. Dates and times of these fittings will be posted on our website and a handout will be distributed in class. Costumes are non-refundable and costumes **ARE NOT** able to be ordered for students that register after the deadline. Parents do not choose costumes, they are chosen by each instructor and the costume director.

### **LONE STAR BALLET COMPANY AND PRODUCTIONS**

Acceptance to the LSB Company is through invitation by the Artistic Director and auditions which are held each August. Once accepted, dancers must demonstrate continual improvement in technique, a commitment to excellence, and outstanding attendance in order to remain in the company. We expect Company members to adhere to all Company policies and be committed to scheduled main-stage performances. The Company consists of seven different levels and performs many styles of dance representing Lone Star Ballet. If you are interested in Lone Star Ballet Company and would like audition information, please contact the Artistic Director, Vicki McLean. LSDA students 5 years and up may audition for the Nutcracker Production performed in December. Auditions are held in August after Nutcracker Workshop and students must be enrolled in LSDA to participate and have taken instruction at LSDA for at least one year.

### **SUMMER PROGRAMS**

Every summer, the Academy has a summer intensives with guest instructors for the intermediate/advanced dancers ages 9 and up. Information will be posted for each intensive regarding times and dates.

### **PRIVATE LESSONS**

Students age 6 and up are eligible for private lessons. Parents interested in private lessons for their student, should contact the individual instructor and/or the Artistic Director.

## LOCATIONS AND CONTACT INFORMATION

### ***Amarillo Lone Star Dance Academy (main office)***

3218 Hobbs  
Amarillo, TX 79109  
(806) 372.2463 • Office  
(806) 372.3131 • Fax

### ***Borger Lone Star Dance Academy***

401 W. Tenth  
Borger, TX 79007  
(806) 372-2463

### ***Dalhart Lone Star Dance Academy***

305 Denrock  
Dalhart, TX 79022  
(806)-398-2480

### ***Dumas Lone Star Dance Academy***

316 S. Bliss  
Dumas, TX 79029  
(806) 934-1991; (806) 398-2481

### ***Hereford Lone Star Dance Academy***

Sugarland Mall  
400 N. 25 Mile Avenue  
Hereford, TX 79045  
(806) 264-0141; (806)-398-2482

### ***Panhandle Lone Star Dance Academy***

503 Pecan  
Panhandle, TX 79068  
(806) 398-2483

### ***Plainview Lone Star Dance Academy***

702-704 Broadway  
Plainview, TX 79072  
(806) 288-5732; (806)-398-2484

***Main Office Front Desk:      Phone (806) 372.2463    Email: [info@lonestarballet.org](mailto:info@lonestarballet.org)***  
***Website: [LoneStarBallet.org](http://LoneStarBallet.org)***

Craig Henderson, Executive Director	<a href="mailto:craig@lonestarballet.org">craig@lonestarballet.org</a>
Vicki McLean, Artistic/Academy Director	<a href="mailto:vicki@lonestarballet.org">vicki@lonestarballet.org</a>
Jean Banks, Academy Administrator	<a href="mailto:jean@lonestarballet.org">jean@lonestarballet.org</a>
Elaine Seaton, Financial Administrator & Costume Director	<a href="mailto:elaine@lonestarballet.org">elaine@lonestarballet.org</a>
Kristin Henderson, Director of Sales	<a href="mailto:kristin@lonestarballet.org">kristin@lonestarballet.org</a>
Vido Rhodes, Production Director	<a href="mailto:vido@lonestarballet.org">vido@lonestarballet.org</a>
Roxann Seaton, Administrative Manager	<a href="mailto:roxann@lonestarballet.org">roxann@lonestarballet.org</a>

## **IMPORTANT DATES FOR 2019- 2020** (subject to change)

- First Day of Dance Classes (*all locations*): Tuesday, September 3
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- Dance 411 Parent Meetings and Costume Measurements (satellite locations) :
  - Hereford Academy – September 21 – 10:00 a.m. – 12:00 noon
  - Plainview Academy – September 21 – 2:00 – 4:00 p.m.
  - Borger Academy – September 28 – 10:00 a.m. – 12:00 noon
  - Panhandle Academy – September 28 – 2:00 – 4:00 p.m.
  - Dumas Academy – October 5 – 10:00 a.m. – 12:00 noon
  - Dalhart Academy – October 5 – 2:00 – 4:00 p.m.
- Dance 411 Parent Meeting – Amarillo – September 21 – 2:00 p.m.
- Academy Thanksgiving Holiday: November 20-24
- Academy Classes Resume: November 25
- Parent Observation in the Satellites: December 16-20
- Last day to register in order for a student to participate in May Unleashed Productions: December 20
- Costume Final Balance Due for Unleashed Productions: December 20
- Last day for classes before Christmas and New Year Holiday – December 20
- Christmas and New Year Holiday: December 21–January 5
- Academy Classes Resume: January 6
- Martin Luther King Jr. Holiday No classes: January 20
- Presidents’ Day Holiday No classes : February 17
- Last day for new students to register for classes: March 2
- Unleashed Production Fee Due: March 2
- Spring Break, No classes: March 16-20
- Academy Classes Resume: March 23
- Good Friday and Easter Holiday: April 10–12
- Dance 411 Spring Unleashed Parent Meetings (*all locations*) : TBD
- Petite Feet Performance : April 25
- Amarillo, Borger, Dumas, Hereford, Panhandle and Plainview Unleashed Productions: May 10-17
- Last day of Academy classes: Amarillo, Borger, Dumas, Hereford, Panhandle, Plainview – May 22
- Dalhart: No classes May 11-15 due to Unleashed Production for Amarillo and other satellite locations
- Last day of Academy classes: Dalhart – May 26
- Dalhart Unleashed Production – May 29 – May 30
- Summer Classes Begin - TBD



## 2019 – 2020 Unleashed Costume Fee Information

The following will be the costume pricing for the 2019-2020 Lone Star Dance Academy Unleashed performances. Each student will be charged a set costume fee for each class in which they are registered.

Ages 3 – 5 - \$50.00 per dance - (Combo (Ballet/Tap, Tap/Jazz, etc. classes will have two costumes for the class.)

Ages 6 – 8 - \$55.00 per dance – (Combo (Ballet/Tap, Tap/Jazz, etc. classes will have two costumes for the class)

Ages 9 – 12 - \$60.00 per dance - All classes non company and company (Apprentice, Junior Company and Performing Ensemble classes).

Ages 13 & up - \$65.00 per dance - All classes non company and company (Company Artists, Senior Company and Senior Company Principals).  
The Company Ballet classes could have the possibility of more than 1 costume if it is determined an additional dance or dances will be performed.

**All costumes must be paid in full by December 20, 2019.** We have put into effect a payment plan.

September 15, 2019 - ¼ of costume balance due

October 15, 2019 - ¼ of costume balance due

November 15, 2019 - ¼ of costume balance due

December 20, 2019 - remainder of costume balance due

The registration fee of \$30.00 will serve as a credit to the student's account toward the costume balance. You must register for classes before December 20, 2019, in order to participate in the Unleashed performance. If you change your class schedule after December 20, 2019, a costume will not be ordered for the new class.

If you have any questions, please contact Elaine Seaton at 372-2463 or e-mail: [elaine@lonestarballet.org](mailto:elaine@lonestarballet.org).

Thank you,  
Elaine Seaton  
Costume Director



The Official Schools of Lone Star Ballet

Please circle: **Amarillo Borger Dalhart Dumas Hereford Panhandle Plainview**

**2019-2020 Registration Form** • One Per Student

Student Name: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent's Name/s: \_\_\_\_\_ Gender: M  F

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: Work \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_

Parent's Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

School/Daycare Attending: \_\_\_\_\_ Grade: \_\_\_\_\_

**Email: (Important)** \_\_\_\_\_

Emergency Contacts: (Please, at least one contact that is not a parent)

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Medical Conditions \_\_\_\_\_

How did you hear about LSDA? \_\_\_\_\_

**Experience**

Name of Previous Academy: \_\_\_\_\_ Years-Total Dance Training \_\_\_\_\_

**PAID UPON REGISTRATION:**

Registration Fee  \$ **30.00**

Tuition Fee  Monthly  Quarter (5% discount)  Annual (10% discount) \$ \_\_\_\_\_

Other  Costume  Unleashed Production Fee \$ \_\_\_\_\_

**Total Amount Paid:** \$ \_\_\_\_\_

\_\_\_\_\_  
**Signature (Parent if under 18)**

\_\_\_\_\_  
**Date of Registration**

Classes Enrolled/For Office Use Only



**PARTICIPATION AGREEMENT WITH RELEASE OF LIABILITY**

If Participant is under 18 years of age, Parent/Guardian must also sign this Agreement.

**TERMS & CONDITIONS** – I understand the policies and formats the Lone Star Ballet and Lone Star Dance Academy (**LSB/LSDA**) has set forth and agree that I will pay the fees for Participant’s classes and performances as stated upon registration and in the handbook, as well as a non-refundable registration fee. If Participant desires to change classes, Participant must promptly notify LSB/LSDA of the desired class change, which must be approved by LSB/LSDA. Participant will be responsible for fees as indicated in LSB/LSDA records until LSB/LSDA approves of the class change and you receive confirmation of sw aid change Personal or sick time off from class, school holidays, and vacation time will not alter Participant’s fee. However, Participant may consult with either the Artistic Director or the Academy Administrative Director about taking an alternate class at no additional cost to “make up” any missed classes.

**CODE OF CONDUCT** - I will conduct myself in a disciplined manner and cause my guests to behave in a disciplined manner. I will abide by all LSB/LSDA policies and rules. I understand that all violations of LSB/LSDA policies and rules are reported to the Artistic Director and may be grounds for dismissal at the sole discretion of LSB/LSDA.

**PHYSICAL CONDITION CERTIFICATION** - I certify that Participant is physically capable of participating in the classes and does not have any physical impairment that would adversely affect Participant’s participation in the classes.

**IMAGE RELEASE** – I authorize the use of my photograph recorded on film, disk or video by LSB/LSDA for any advertising, marketing or other promotional purposes, including internet posting on LSB/LSDA’s website and social media. For consideration received, I agree to allow LSB/LSDA to use, publish, sell, give title to or name, or copyright that still photography, moving pictures or video tape pictures, with or without sound, with my image in perpetuity. I understand that students cannot be edited out of group media recordings.

**RELEASE OF LIABILITY and MEDICAL AUTHORIZATION** - I understand that the activities offered by LSB/LSDA involve risks of accident and injury. Understanding those risks, I, for myself, my heirs, executors, and administrators, waive and release Lone Star Ballet and the Lone Star Dance Academy, their officers, representatives, successors, employees, contractors, and assigns from any and all liability and damages for any injury or loss that occurs in connection with traveling to, participating in, and returning from any LSB/LSDA activity, whether caused by LSB/LSDA negligence, the actions of Participant, or otherwise. I, for myself, my heirs, executors, and administrators, waive any and all claims that may occur from any cause whatsoever during or arising from participation in the classes or performances, including any injury to Participant or Participant’s guests or damage to Participant’s property or Participant’s guests’ property. LSB/LSDA shall not be responsible for and specifically disclaims any liability to Participant and Participant’s guests for any loss, theft, injury or liability incurred at an LSB/LSDA activity, except if resulting significantly from the gross negligence or willful misconduct of Lone Star Ballet, Inc or its employees. Further, I grant LSB/LSDA permission to authorize any emergency medical treatment that may be required to treat any injury sustained by Participant during an LSB/LSDA activity. LSB/LSDA will use reasonable effort to contact the emergency contact for Participant provided by Participant prior to the treatment of Participant, but that treatment will not be withheld if in the sole discretion of LSB/LSDA the injury requires emergency treatment or the emergency contact cannot be reached.

I warrant that I have read, understand and approve of this Agreement and agree that I shall be bound to the terms stated in this Agreement and in the academy handbook.

Participant’s Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Parent/Guardian’s Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_



# 2019- 2020 Draft Authorization / Credit Card Form

Student Name \_\_\_\_\_ Date \_\_\_\_\_

- I elect to pay by **Bank Draft** in equal monthly installments of: \$ \_\_\_\_\_  
**A \$10 charge will be assessed on all returned drafts**
- I elect to pay by **Credit Card** in equal monthly installments of: \$ \_\_\_\_\_
- I elect to pay by **check or cash** in equal monthly installments of: \$ \_\_\_\_\_  
**Due on the 1<sup>st</sup> of each month, late on 10<sup>th</sup> of each month and a \$15 late fee will charged on the 15<sup>th</sup>**  
**A \$10 charge will be assessed on all returned checks**
- I elect to pay the first of each quarter (*receive a 5% discount*) \$ \_\_\_\_\_
- I elect to pay the entire year in full (*receive a 10% discount*) \$ \_\_\_\_\_
- I elect to authorize the payment of costume balance, recital fee or any other published fee by due date.

## Credit Card Authorization

I agree that Lone Star Ballet can charge to the below credit card \$ \_\_\_\_\_ on the 5<sup>th</sup> of each month starting **October 2019 through May 2020**

Cardholder Signature: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

CC Type: \_\_\_\_\_ CC #: \_\_\_\_\_ Code on Back: \_\_\_\_\_

## Draft Authorization – Must attach void check

### Authorization Agreement for Automatic Debits (ACH Debits)

Name on Account: \_\_\_\_\_

I (we) hereby authorize Lone Star Ballet, Inc. (Company) to initiate debit entries for \$ \_\_\_\_\_ and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my (our):  
\_\_\_\_\_ Checking \_\_\_\_\_ Savings Account (select one), indicated below.

Depository Name: \_\_\_\_\_

City, State: \_\_\_\_\_

Transit/ABA # \_\_\_\_\_ Account # \_\_\_\_\_

This authority is to be *effective* **October 2019** and will remain in effect through **May 2020**, or until Company has received written notification from me (or either of us) of its termination in such time as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

**Tuition will be drafted on the 5<sup>th</sup> of each month, or on the next business day.**

Name: \_\_\_\_\_  
(Please print)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_